

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN
COUNTY BOARD MEETING**

September 27, 2012

PRESENT: Keith Pamperin, Beth Relich, Pat Finder-Stone, Tom Diedrick, Joan Swigert,
Marvin Rucker, Donajane Brasch, Pat Hickey, Donajane Brasch, Barbara Robinson,
Lisa Van Donsel

EXCUSED: Steve Daniels, Bill Clancy

ALSO PRESENT: Devon Christianson, Arlene Westphal, Debra Bowers, Mary Schlautman,
Laurie Ropson, Tina Brunner, Ron Niesing, Tina Whetung



PLEDGE OF ALLEGIANCE.

Chairperson Diedrick called the meeting to order at 8:35 a.m.

ADOPTION OF AGENDA: A motion was made by Ms. Miller and seconded by Ms. Brasch to adopt the September 27, 2012 agenda. **MOTION CARRIED.**

INTRODUCTIONS: None.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 23, 2012:

Ms. Finder-Stone noted that on page 2 under PERSONNEL COMMITTEE REPORT, line 2 should read: Committee met "at" 7:30 this morning instead of Committee met "a" 7:30 this morning. Mr. Pamperin moved and Ms. Finder-Stone seconded to approve the minutes of the regular meeting of August 23, 2012 with the above mentioned correction. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None.

FINANCE REPORT:

- A. REVIEW AND APPROVAL OF THE AUGUST 2012 FINANCE REPORT:** Ms. Bowers noted that overall, revenues and expenses are consistent with the 2012 budget. We are on track to capture an additional \$35,000 in Elderly Benefit Specialist MA Claiming Revenue and \$37,000 in ADRC MA Claiming Revenue. She reported that due to receiving full funding of the Levy and Transportation Grant the revenue grand total reported will temporarily appear as a nearly \$1 million surplus; however, expenses incurred over the next 4 months will level this off.

Ms. Bowers noted that our 2012 Nutrition Program Budget was based on serving 161,525 meals at a cost of \$3.67 per meal and receiving an average estimated donation of \$1.95 per meal. The 2012 Total Meal Program Sheet enclosed illustrates that we will likely serve 144,776 meals at a cost of \$2.95 per meal with an annual food cost savings of \$165,711. Our average meal donation of \$2.10 per meal translates into an additional \$21,700 in donations; however, the budgeted average was based upon serving more meals which is deceiving when looking at the program as a whole.

Mr. Pamperin moved and Ms. Miller seconded to approve the August 2012 Finance Report. **MOTION CARRIED.**

- B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:** No restricted donations were received in August.

NEIGHBORCARE Grant-Mou: Ms. Christianson reported that board action on the NeighborCare Grant-Mou would be tabled until the October meeting as the Mou continues to be under debate. She went on to explain that the NeighborCare Project is collaboration between Brown, Outagamie and Winnebago Counties. The three Community Foundations in each of the counties has asked Brown, Outagamie & Winnebago Counties to work collaboratively to develop a service delivery organizational

structure that will create a project to reduce isolation among low income older adults. Each county will explore a local project within their community that identifies and mobilizes their community assets: churches, schools, services groups. The NeighborCare project will be directed by a Collaborative Steering Committee who will hire a Project Coordinator to work in all 3 communities. The Project Coordinator will work locally by developing a group of volunteers, a local Steering Committee, and a Community Connector. Time Banking, another Community Foundation funded project spear-headed by the volunteer center of Brown County, Goodwill and the United Way, is under development. Time Banking is a web-based community database where individuals and service groups can “bank” volunteer hours based on their individual skills and abilities. Individuals can then “withdraw” an hour of volunteer support in an area of need. For example, a retired school teacher may “bank” an hour of tutoring and “withdraw” an hour of lawn care. There is great opportunity for Time Banking to be working with local Community Connectors on the NeighborCare project.

Clarity Care will act as the fiscal agent for this project. The project needs each partnering agency to sign an MOU of commitment and track in-kind hours of support. Once this MOU is complete and reviewed by Brown County’s Risk Management and Corporation Council, the ADRC board will be asked to review and take action.

Ms. Christianson concluded by stating that our intent is not monetary but to make an impact on the community.

RED CROSS VEHICLE OUTCOME: 85.21 APPLICATION: Ms. Schlautman reported that the 85.21 Specialized Assistance Grant Application became available last week Tuesday, September 18, 2012. Brown County’s allocation for 2013 is \$509,466 with a local match of \$101,893. This is an increase in allocation of \$32,896 with a match increase of \$6,579 which is based on the recent 2010 census data of older adults and adults with disabilities in Brown County.

Ms. Schlautman cited the public hearing on the draft plan that is scheduled for Wednesday, November 14th at 1:00 p.m. in the Board Room at the ADRC. After the hearing the draft plan will go to the local Transportation Coordinating Committee on December 10th and will come back to the ADRC Board for final approval and signature of the ADRC Board Chairperson at the December ADRC Board Meeting. The grant will then be submitted to the state prior to December 30, 2012.

Ms. Schlautman went on to explain that Federal Law requires that counties update their local Coordinated Public-Human Services Transportation plans every 5 years. The last plan was written in 2006 and updated in 2008. Brown County will be required to create a new plan in 2013. This will be coordinated by the Brown County Planning Commission and the Green Bay Metropolitan Planning Organization.

Due to the planning session occurring in early 2013, Ms. Schlautman noted that the ADRC intends to contract with the same providers (Red Cross, NEW Curative, Human Services Fare Assistance and Van Driver Programs, Salvation Army, the Oneida Tribe, and will fund the ADRC Rural Escort Driver Program) in 2013.

Ms. Whetung, with American Red Cross, added that in cycle 37-2013 they will receive 1 mini bus on 1 medium sized bus. Match requirement will be \$19,700. In cycle 38-2014 they will receive 1 mini-van on and 1 medium sized bus Match requirement will be \$18,500. She also noted that after the last ADRC Board Meeting Red Cross decided not to use trust dollars for vehicle repair but to research other options to obtaining a new van and revamped routes for better utilization.

Ms. Whetung concluded by stating that a 2006 Chevy Uplander with 236,511 miles was salvaged for \$240 and the 2001 Ford Van with 78,396 miles was still out with extensive repairs and a letter has been sent to DOT requesting permission to retire this vehicle early. At this time she has not received a response from the Department of Transportation (DOT) to her request.

STAFF REPORT, BENEFIT SPECIALIST: The purpose of Ms. Brunner’s report today was to share some of the program updates and activity for her department with board members. The Benefit

Specialist Department currently is comprised of 2 ½ Elderly Benefit Specialists (EBS's) serving the age 60 plus population; 2 ½ Disability Benefit Specialists (DBS's) serving the age 18 to 59 disabled population and the Team Lead. Ms. Brunner took this time to thank the Board for its support in the proposal to converting the half-time DBS position to full-time in 2013.

Ms. Brunner went on to share that in 2011, the EBS's had a total of 2,867 total client contacts with a fiscal impact of \$3,378,033.97. She explained to the board how the Fiscal Impact amounts are created and how they are viewed as an impact to the community. She provided further detailed data on two individual issue managed by the EBS: The Advantage Plan/Part D contacts totaled 644; 300 cases and 344 information only contacts, and Senior Care contacts totaled 242; 81 cases and 161 information only contacts. Addition information was shared regarding the first six months of 2012. EBS's had a total of 1,438 client contacts with a Fiscal Impact of \$1,767,247. Advantage Plan/Part D contacts totaled 245 (154 cases & 91 information only) and Senior Care contacts totaled 99 (49 cases and 50 information only).

Ms. Brunner provided information for the last quarter of 2011, to illustrate the impact of Medicare Annual Open Enrollment on the EBS workload. The total contacts during this quarter were 915 with a fiscal impact of \$1,135,771.75. Again, splitting out the same specific benefit issues: Medicare Advantage Plans/Part D contacts totaled 302 (177 cases & 125 information only); and Senior Care contacts totaled 80 (38 cases & 42 information only). The data shows that this quarter equated to almost one-half of all contacts made regarding the Advantage Plan/Part D issues.

Ms. Brunner explained that with the growth in the numbers of Medicare recipients and the complexity and amount of changes in plans each year, the team will need to find new way to meet the needs of the consumers. She laid out the 2013 goal of developing a Volunteer Program. Once the core group of volunteers was recruited and trained, they would assist in outreach and education efforts in the community throughout the year. They would also assist consumers during the Annual Open Enrollment period by managing the Part D workshops and helping consumers with individualized plan finders so consumers can make benefit choices.

The DBS's case activity (cases opened, cases closed and carry over cases) was illustrated through graphs (see handouts for Agenda Item #8) Ms. Brunner distributed to board members. She reviewed the types of cases (SSI/SSDI, Medicaid and Medicare) handled by the DBSs. She noted the increase in cases over a 4 year period explaining that on top of case work; DBS's also do information only involved contacts that may take less time. A DBS case is defined as a contact with a consumer that exceeds 30 minutes.

Ms. Brunner explained they are currently exploring new ways to maximize staff time and resources and incorporate the volunteer program into these plans. As the program and strategies are developed they will be brought back to the board for further discuss.

Mr. Niesing, Disability Benefit Specialist, shared his recent success of assisting a consumer in securing a Social Security Disability (SSDI) benefit. The case involved a gentleman with mental health issues who had been denied for SSDI at initial application. At that time, Mr. Niesing assisted the consumer in filing reconsideration. Mr. Niesing asked the gentleman to keep a daily diary and contact previous employers for information regarding his loss of employment as further evidence of the severity of his conditions. Mr. Niesing collected this information, and after reviewing it, felt it strongly supported the claim and could assist in getting a more expeditious decision. He contacted the supervisor at the Disability Determination Bureau (DDB) and was informed the gentleman's case had not even been assigned yet. The supervisor stated he would review the new information and agreed with Ron's assessment of this evidence. The case was assigned and the consumer received a favorable decision in 5 weeks. He and his family now have a stable source of income. He is also being paid back benefits having a \$43,000 financial impact on his family.

HOLIDAY SCHEDULE FOR EMPLOYEES: Ms. Christianson noted that the County recently made changes to the Holiday Schedule in Chapter 4. Brown County will no longer recognize Good Friday as

a holiday but have made both Christmas Eve and New Year's Eve a whole day holiday. They have also reduced some funeral leave days; however, this does not impact the ADRC as we already have less funeral leave days. Ms. Christianson noted that steps would be taken to notify our Home Bound Meal Recipients in advance of the days where meals will not be served and that the ADRC would be available to assist them with other options. With the other county offices being closed on those days it would also make it difficult to conduct referrals. ADRC staff would be giving up 4 hours of holiday pay on Good Friday and earning an extra 8 hours of holiday pay on Christmas Eve and New Year's Eve. In the past we have always mirrored the County's Holiday Schedule. Ms. Christianson stated the ADRC staff are considered administrative employees and have been on a wage freeze along with other county staff. Ms. Christianson stated, even though we are unable to give a cost of living raise, this would be one way we could show support to our staff for their longevity and commitment to the agency. Ms. Van Donsel moved and Ms. Hickey seconded to accept the County's Holiday Schedule changes as stated above. **MOTION CARRIED.**

ARAMARK CONTRACT UPDATE: Ms. Christianson reported that we have passed another 30 days with Aramark and things continue to go well. Our Nutrition Supervisor is making some meal suggestions to modernized menu items and Aramark is being very receptive to that.

FAMILY CARE UPDATE: Ms. Christianson noted that the Northeast Wisconsin Family Care Districts Grant has been extended until the end of 2012. All indicators are that the advocating is continuing and Health and Human Services Budget did not include expansion but the Governor's Budget may include expansion at the end of January. The upcoming elections may impact the projections and plans.

DIRECTOR'S REPORT: Ms. Christianson reported on the following:

- A. **YEAR PLAN PUBLIC HEARING OCTOBER 12TH AT 1:00 P.M.:** We have submitted our 3-Year Aging Unit Plan to the Greater Wisconsin agency on Aging Resources, Inc. (GWARR). Our public hearing will take place on October 12th. After the hearing Ms. Christianson will make adjustments and it will come back to the ADRC Board for a vote on the final draft.
- B. **OPTIONS COUNSELING WASHINGTON TRIP:** Ms. Christianson and Ms. Giesen attended the annual Home and community Based Services Conference in Washington DC. During this conference 8 grants were awarded to eight states as they implement enhanced ADRC Options-Counseling Programs. She was pleased to announce that Wisconsin was one of the eight recipients. She added that we are very excited as this is our opportunity to take a proactive stance and be the model and leader for other states.
- C. **COUNTY EXECUTIVE BUDGET UPDATE:** The ADRC Budget looks good. We incurred a \$2500 decrease but also received \$2500 in reduced charge backs. The budget will come back to our board in December following the Brown County Human Services Committee and full County Board action.
- D. **PERSONNEL COMMITTEE MEETING IN OCTOBER:** The Personnel Committee will need to meet at 7:30 a.m. on October 25th, before next month's Board Meeting, regarding some re-evaluations and the Director's evaluation. All Personnel Committee Members marked their calendars.

LEGISLATIVE UPDATES: Ms. Finder-Stone distributed 2 handouts which were a compilation by AARP of comments from people running for office for those present to peruse. This was intended to be very objective and honest and not a promotion by AARP.

ANNOUNCEMENTS: The following announcements were made:

- After stopping at the City Clerk's Office this morning, Ms. Van Donsel will be able to register people in the City of Green Bay to vote. She offered to schedule times at both the ADRC and Options for Independent Living to register voters.
- Ms. Finder-Stone informed those present that there will be a Vice Presidential Debate on October 11th, and Presidential Debates on October 3rd, 16th and 22nd. There will also be a

debate between Tammy Baldwin and Tommy Thompson on September 28th on Chanel 2. Please check your local listings for times.

- The November/December ADRC Board Holiday Meeting was scheduled for December 13th at 8:30. There will not be a meeting in November.

NEXT MEETING DATE: There will be a Personnel Committee Meeting at 7:30 a.m. and a Board of Director's Meeting at 8:30 a.m. on October 25, 2012.

ADJOURN: Ms. Finder-Stone moved and Ms. Miller seconded to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 10:27 a.m.

Respectfully submitted,

Arlene Westphal, Secretary



ADRC SUMMARY REPORT

Fiscal Year to Date 08/31/12

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 900 - ADRC											
Department 093 - ADRC											
REVENUE											
4100	General Property Taxes	890,149.00	.00	890,149.00	.00	.00	.00	890,150.00	(1.00)	100	934,807.50
4301 Federal Grant											
4301.OPC	Federal Grant Options Counseling	13,276.00	.00	13,276.00	.00	.00	.00	10,000.00	3,276.00	75	.00
4301.IIIB	Federal Grant Title IIIB	165,489.00	.00	165,489.00	16,549.00	.00	.00	135,149.00	30,340.00	82	119,452.00
4301.IIID	Federal Grant Title III-D	11,887.00	.00	11,887.00	1,189.00	.00	.00	9,708.00	2,179.00	82	9,351.00
4301.IIIE	Federal Grant Title III-E	80,493.00	.00	80,493.00	8,049.00	.00	.00	65,736.00	14,757.00	82	63,743.00
4301.MMIS	Federal Grant MMIS	.00	.00	.00	.00	.00	.00	.00	.00	+++	6,600.00
4301.NSIP	Federal Grant Nutrition Service Incentive Prog	79,079.00	.00	79,079.00	.00	.00	.00	59,345.00	19,734.00	75	67,394.00
4301.SHIP	Federal Grant State Health Insurance Program	3,800.00	.00	3,800.00	.00	.00	.00	3,800.00	.00	100	.00
4301.EBSWA	Federal Grant Elderly Benefits Specialist MA	25,000.00	.00	25,000.00	5,293.00	.00	.00	45,586.00	(20,586.00)	182	17,414.00
4301.IIIC1	Federal Grant Title III-C-1	374,204.00	.00	374,204.00	50,430.00	.00	.00	218,585.00	155,619.00	58	308,300.00
4301.IIIC2	Federal Grant Title III-C-2	128,221.00	.00	128,221.00	2,503.00	.00	.00	122,288.00	5,933.00	95	120,623.00
4301.MIPPA	Federal Grant Medicare Improvement for Patient	12,000.00	.00	12,000.00	2,638.00	.00	.00	14,937.00	(2,937.00)	124	17,600.00
4301.ADRDMA	Federal Grant ADRC - MA	762,916.00	.00	762,916.00	67,351.00	.00	.00	542,974.00	219,942.00	71	518,549.00
4301 - Federal Grant Totals		\$1,656,365.00	\$0.00	\$1,656,365.00	\$154,002.00	\$0.00	\$1,228,108.00	\$428,257.00	\$428,257.00	74%	\$1,249,026.00
State Grant											
4302	State Grant Elderly Benefits Specialist	33,438.00	.00	33,438.00	.00	.00	.00	33,438.00	.00	100	33,437.00
4302.EBS	State Grant Medicare Part D	15,223.00	.00	15,223.00	.00	.00	.00	13,112.00	2,111.00	86	15,223.00
4302.MED	State Grant Senior Community Services	12,709.00	.00	12,709.00	1,271.00	.00	.00	10,379.00	2,330.00	82	9,002.00
4302.SCS	State Grant ADRC Grant	1,377,498.00	.00	1,377,498.00	116,629.00	.00	.00	1,101,189.00	276,309.00	80	1,068,244.00
4302.ADCR	State Grant Falls Prevention	.00	.00	.00	.00	.00	.00	12,439.00	(12,439.00)	+++	1,435.96
4302.FALL	State Grant Alzheimers Family and Caregiver	84,590.00	.00	84,590.00	8,459.00	.00	.00	69,082.00	15,508.00	82	62,205.00
4302.AFCSP	State Grant Transportation s.85.21	474,781.00	.00	474,781.00	.00	.00	.00	476,570.00	(1,789.00)	100	474,781.00
4302.TRANS	State Grant Home Delivered Meals	63,432.00	.00	63,432.00	5,653.26	.00	.00	44,617.89	18,814.11	70	47,702.94
4302.COPHDM	State Grant Home Delivered Meals	63,432.00	.00	63,432.00	5,653.26	.00	.00	44,617.89	18,814.11	70	47,702.94
4302 - State Grant Totals		\$2,061,671.00	\$0.00	\$2,061,671.00	\$132,012.26	\$0.00	\$1,760,826.89	\$300,844.11	\$300,844.11	85%	\$1,712,030.90
Charges and Fees											
4600	Charges and Fees Senior Classes	18,000.00	.00	18,000.00	.00	.00	.00	4,945.35	13,054.65	27	5,230.31
4600.200	Charges and Fees Day Trips	.00	.00	.00	216.00	.00	.00	9,289.00	(9,289.00)	+++	7,209.00
4600.210	Charges and Fees Exercise Room	.00	.00	.00	11.00	.00	.00	154.00	(154.00)	+++	212.03
4600.230	Charges and Fees Advertising	.00	.00	.00	.00	.00	.00	.00	.00	+++	2,395.00
4600.240	Charges and Fees Newsletter	.00	.00	.00	205.00	.00	.00	2,460.00	(2,460.00)	+++	2,332.00
4600.250	Charges and Fees Prevention	8,569.00	.00	8,569.00	.00	.00	.00	2,535.99	6,033.01	30	2,122.18
4600.500	Charges and Fees Driver Escort	3,000.00	.00	3,000.00	128.00	.00	.00	866.00	2,134.00	29	2,054.50
4600.600	Charges and Fees In-home Worker	.00	.00	.00	70.00	.00	.00	550.00	(550.00)	+++	420.00
4600.610	Charges and Fees Community Service	3,500.00	.00	3,500.00	1,280.00	.00	.00	12,107.50	(8,607.50)	346	4,432.50
4600.700	Charges and Fees Community Service	3,500.00	.00	3,500.00	1,280.00	.00	.00	12,107.50	(8,607.50)	346	4,432.50
4600 - Charges and Fees Totals		\$33,069.00	\$0.00	\$33,069.00	\$1,910.00	\$0.00	\$32,907.84	\$161.16	\$161.16	100%	\$26,407.52
Sales											
4601	Sales	.00	.00	.00	40.00	.00	.00	340.00	(340.00)	+++	250.00



ADRC SUMMARY REPORT

Fiscal Year to Date 08/31/12

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 900 - ADRC											
Department 093 - ADRC											
REVENUE											
4601 - Sales											
4601.300	Sales Vending	.00	.00	.00	200.60	.00	843.46	843.46	(843.46)	+++	442.08
4601.500	Sales Serogy's	.00	.00	.00	24.50	.00	155.50	155.50	(155.50)	+++	366.70
4601.800	Sales Raffle	.00	.00	.00	.00	.00	12.00	12.00	(12.00)	+++	15.00
	4601 - Sales Totals	\$0.00	\$0.00	\$0.00	\$265.10	\$0.00	\$1,350.96	\$1,350.96	(\$1,350.96)	+++	\$1,073.78
4900 - Miscellaneous											
4900	Miscellaneous	4,500.00	.00	4,500.00	20.08	.00	57.95	57.95	4,442.05	1	1,778.47
4900.100	Miscellaneous Soda/Recycled Paper	4,500.00	.00	4,500.00	.00	.00	582.75	582.75	3,917.25	13	1,045.00
4900.200	Miscellaneous Copy Machine	.00	.00	.00	5.60	.00	5.60	5.60	(5.60)	+++	77.19
4900.300	Miscellaneous Parking Revenue	.00	.00	.00	15.00	.00	120.00	120.00	(120.00)	+++	.00
	4900 - Miscellaneous Totals	\$9,000.00	\$0.00	\$9,000.00	\$40.68	\$0.00	\$766.30	\$766.30	\$8,233.70	9%	\$2,900.66
4901 - Donations											
4901	Donations	.00	.00	.00	.00	.00	.00	.00	.00	+++	2,166.00
4901.100	Donations General	.00	.00	.00	603.00	.00	1,678.00	1,678.00	(1,678.00)	+++	470.00
4901.110	Donations Memorial	.00	.00	.00	.00	.00	5,595.00	5,595.00	(5,595.00)	+++	600.00
4901.200	Donations Coffee	.00	.00	.00	44.31	.00	642.03	642.03	(642.03)	+++	427.65
4901.300	Donations Housing Units	.00	.00	.00	2,393.27	.00	6,402.17	6,402.17	(6,402.17)	+++	12,409.62
4901.310	Donations Participants-Congregate Meals	119,301.00	.00	119,301.00	3,050.04	.00	22,922.30	22,922.30	96,378.70	19	28,505.27
4901.330	Donations Building	2,000.00	.00	2,000.00	164.00	.00	2,026.30	2,026.30	(26.30)	101	890.00
4901.410	Donations Medical Equipment	.00	.00	.00	30.00	.00	1,662.88	1,662.88	(1,662.88)	+++	391.00
4901.520	Donations Home Delivered Meals	164,751.00	.00	164,751.00	18,735.25	.00	155,373.86	155,373.86	9,377.14	94	152,625.63
	4901 - Donations Totals	\$286,052.00	\$0.00	\$286,052.00	\$25,019.87	\$0.00	\$196,302.54	\$196,302.54	\$89,749.46	69%	\$198,485.17
4903 - In-kind Services											
4903	In-kind Services	.00	.00	.00	.00	.00	30,467.75	30,467.75	(30,467.75)	+++	68,349.96
4903.IIIB	In-kind Services In-kind Services III-B	.00	.00	.00	.00	.00	39,577.03	39,577.03	(39,577.03)	+++	95,687.72
4903.IIIC1	In-kind Services III-C-1 Cong	.00	.00	.00	.00	.00	55,568.58	55,568.58	(55,568.58)	+++	81,511.75
4903.IIIC2	In-kind Services III-C-2	.00	.00	.00	.00	.00	8,342.16	8,342.16	(8,342.16)	+++	14,499.07
4903.IIIEC	In-kind Services III-E-Chore	.00	.00	.00	.00	.00	20,354.84	20,354.84	(20,354.84)	+++	35,377.73
4903.IIIIEH	In-kind Services III-E Homemaker	.00	.00	.00	.00	.00	4,671.60	4,671.60	(4,671.60)	+++	8,119.48
4903.IIIIEP	In-kind Services III-E Personal Care	.00	.00	.00	.00	.00	\$158,981.96	\$158,981.96	(\$158,981.96)	+++	\$303,545.71
4905	Interest	3,000.00	.00	3,000.00	141.79	.00	1,225.92	1,225.92	1,774.08	41	2,828.48
	4903 - In-kind Services Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,270,620.41	\$4,270,620.41	\$668,685.59	86%	\$4,431,105.72
REVENUE TOTALS											
		\$4,939,306.00	\$0.00	\$4,939,306.00	\$313,391.70	\$0.00	\$4,270,620.41	\$4,270,620.41	\$668,685.59	86%	\$4,431,105.72
EXPENSE											
5100	Regular Earnings	1,964,061.00	2,837.00	1,966,898.00	132,019.53	.00	1,074,632.93	1,074,632.93	892,265.07	55	1,182,420.69
5102	Paid Leave Earnings	.00	.00	.00	17,873.33	.00	141,820.37	141,820.37	(141,820.37)	+++	.00
5102.100	Paid Leave Earnings Reimbursement	.00	.00	.00	.00	.00	(3,484.51)	(3,484.51)	3,484.51	+++	.00



ADRC SUMMARY REPORT

Fiscal Year to Date 08/31/12

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 900 - ADRC											
Department 093 - ADRC											
EXPENSE											
5103	Premium	\$0.00	\$0.00	\$0.00	\$17,873.33	\$0.00	\$138,335.86	672.01	(\$138,335.86)	+++	\$0.00
5110	Fringe Benefits										
5110.100	Fringe Benefits FICA	134,136.00	873.00	135,009.00	10,424.97	.00	85,060.94		49,948.06	63	94,232.80
5110.110	Fringe Benefits Unemployment Compensation	.00	6,308.00	6,308.00	701.73	.00	11,107.61		(4,799.61)	176	.00
5110.200	Fringe Benefits Health Insurance	456,752.00	.00	456,752.00	36,044.96	.00	280,973.48		175,778.52	62	261,093.53
5110.210	Fringe Benefits Dental Insurance	34,989.00	.00	34,989.00	2,907.75	.00	22,626.36		12,362.64	65	20,704.61
5110.215	Fringe Benefits Vision	4,287.00	.00	4,287.00	.00	.00	.00		4,287.00	0	39.22
5110.220	Fringe Benefits Life Insurance	1,830.00	.00	1,830.00	59.15	.00	461.01		1,368.99	25	2,229.58
5110.230	Fringe Benefits LT disability insurance	6,607.00	.00	6,607.00	539.90	.00	4,343.94		2,263.06	66	4,723.21
5110.300	Fringe Benefits Retirement	146,981.00	913.00	147,894.00	10,366.05	.00	86,036.79		61,857.21	58	82,730.83
	5110 - Fringe Benefits Totals	\$785,582.00	\$8,094.00	\$793,676.00	\$61,044.51	\$0.00	\$490,610.13		\$303,065.87	62%	\$465,753.78
5300	Supplies										
5300	Supplies	2,930.00	2,000.00	4,930.00	242.12	.00	5,971.79		(1,041.79)	121	3,125.81
5300.001	Supplies Office	16,000.00	.00	16,000.00	897.88	.00	7,789.81		8,210.19	49	9,060.07
5300.002	Supplies Kitchen	30,310.00	.00	30,310.00	3,086.17	.00	15,586.45		14,723.55	51	15,244.60
5300.004	Supplies Postage	19,380.00	.00	19,380.00	.00	.00	9,249.21		10,130.79	48	9,316.39
5300.100	Supplies Caregiver	.00	3,446.00	3,446.00	.00	.00	.00		3,446.00	0	299.67
5300.200	Supplies Program Operations	18,000.00	(3,000.00)	15,000.00	807.77	.00	5,606.99		9,393.01	37	1,316.73
5300.400	Supplies Equipment	.00	.00	.00	.00	.00	24.98		(24.98)	+++	.00
5300.500	Supplies Serogogs	.00	.00	.00	288.00	.00	288.00		(288.00)	+++	288.00
5300.600	Supplies Obligated	.00	.00	.00	1,424.95	.00	2,436.95		(2,436.95)	+++	.00
	5300 - Supplies Totals	\$86,620.00	\$2,446.00	\$89,066.00	\$6,746.89	\$0.00	\$46,954.18		\$42,111.82	53%	\$38,651.27
5304	Printing	3,053.00	.00	3,053.00	85.03	.00	3,265.00		(212.00)	107	3,467.83
5305	Dues and Memberships	2,747.00	.00	2,747.00	326.00	.00	931.00		1,816.00	34	1,180.00
5306	Maintenance Agreement										
5306	Maintenance Agreement	.00	.00	.00	.00	.00	4,168.58		(4,168.58)	+++	4,119.30
5306.100	Maintenance Agreement Software	16,787.00	.00	16,787.00	342.19	.00	15,780.29		1,006.71	94	14,675.45
	5306 - Maintenance Agreement Totals	\$16,787.00	\$0.00	\$16,787.00	\$342.19	\$0.00	\$19,948.87		(\$3,161.87)	119%	\$18,794.75
5307	Repairs and Maintenance										
5307.300	Repairs and Maintenance Buildings	18,662.00	8,672.00	27,334.00	3,976.26	.00	23,139.32		4,194.68	85	377,889.19
5307.301	Repairs and Maintenance Atrium	.00	.00	.00	130.22	.00	1,141.76		(1,141.76)	+++	911.54
5307.400	Repairs and Maintenance Equipment	17,115.00	.00	17,115.00	421.63	.00	421.63		16,693.37	2	1,105.33
5307.900	Repairs and Maintenance Board Approved	.00	.00	.00	5,418.84	.00	5,418.84		(5,418.84)	+++	.00
	5307 - Repairs and Maintenance Totals	\$35,777.00	\$8,672.00	\$44,449.00	\$9,946.95	\$0.00	\$30,121.55		\$14,327.45	68%	\$379,906.06
5311	Marketing	2,000.00	.00	2,000.00	12.15	.00	899.65		1,100.35	45	937.00
5313	Recruitment	2,000.00	.00	2,000.00	.00	.00	702.35		1,297.65	35	617.59
5314	Background Check	.00	.00	.00	.00	.00	126.00		(126.00)	+++	310.00



ADRC SUMMARY REPORT

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Include Rollup Account and Rollup to Account

Brown County
Aging & Disability Resource Center

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - Transactions	% used/ Rec'd	Prior Year YTD
Fund 900 - ADRC										
Department 093 - ADRC										
EXPENSE										
5320	Rental	12,240.00	.00	12,240.00	754.00	.00	7,280.00	4,960.00	59	7,904.00
5330	Books, Periodicals, subscriptions	3,000.00	.00	3,000.00	79.20	.00	1,301.34	1,698.66	43	3,362.31
5331	Newsletter	3,000.00	.00	3,000.00	.00	.00	10.00	2,990.00	0	52.37
5340	Travel	8,715.00	.00	8,715.00	730.82	.00	5,128.39	3,586.61	59	4,369.80
5341 - Training										
5341	Training	12,035.00	.00	12,035.00	1,536.09	.00	3,626.08	8,408.92	30	4,724.02
5341.100	Training Caregiver	.00	.00	.00	.00	.00	30.00	(30.00)	+++	.00
5341 - Training Totals		\$12,035.00	\$0.00	\$12,035.00	\$1,536.09	\$0.00	\$3,656.08	\$8,378.92	30%	\$4,724.02
5342	Conference	.00	.00	.00	(1,050.00)	.00	65.00	(65.00)	+++	214.00
5366 - Volunteer Expense										
5366	Volunteer Expense	2,000.00	.00	2,000.00	63.99	.00	1,004.11	995.89	50	446.42
5366.110	Volunteer Expense Mileage	31,264.00	.00	31,264.00	2,440.55	.00	19,669.73	11,594.27	63	19,222.08
5366 - Volunteer Expense Totals		\$33,264.00	\$0.00	\$33,264.00	\$2,504.54	\$0.00	\$20,673.84	\$12,590.16	62%	\$19,668.50
5367	Wellness	.00	.00	.00	.00	.00	305.00	(305.00)	+++	403.24
5368 - Support Group										
5368.100	Support Group Caregiver	.00	.00	.00	.00	.00	.00	.00	+++	50.41
5368 - Support Group Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$50.41
5369 - Community Service										
5369.300	Community Service Incentive	.00	.00	.00	.00	.00	1,200.00	(1,200.00)	+++	700.00
5369 - Community Service Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	(\$1,200.00)	+++	\$700.00
5390 - Miscellaneous										
5390	Miscellaneous	9,700.00	.00	9,700.00	110.00	.00	800.00	8,900.00	8	941.55
5390.100	Miscellaneous Soda	.00	.00	.00	108.00	.00	896.00	(896.00)	+++	651.20
5390.200	Miscellaneous Coffee	.00	.00	.00	327.58	.00	2,196.16	(2,196.16)	+++	1,612.88
5390.300	Miscellaneous Vending	.00	.00	.00	70.49	.00	385.56	(385.56)	+++	209.20
5390 - Miscellaneous Totals		\$9,700.00	\$0.00	\$9,700.00	\$616.07	\$0.00	\$4,277.72	\$5,422.28	44%	\$3,414.83
5392	Service Fees	4,500.00	.00	4,500.00	258.82	.00	2,837.12	1,662.88	63	3,118.35
5395 - Equipment - nonoutlay										
5395	Equipment - nonoutlay	7,500.00	.00	7,500.00	622.51	.00	7,725.99	(225.99)	103	4,539.12
5395.410	Equipment - nonoutlay Medical	.00	.00	.00	39.42	.00	2,323.78	(2,323.78)	+++	2,596.29
5395.420	Equipment - nonoutlay Technology	5,303.00	.00	5,303.00	1,971.27	.00	3,348.58	1,954.42	63	280.00
5395.900	Equipment - nonoutlay Board Approved	.00	8,769.00	8,769.00	.00	.00	.00	8,769.00	0	103,732.22
5395 - Equipment - nonoutlay Totals		\$12,803.00	\$8,769.00	\$21,572.00	\$2,633.20	\$0.00	\$13,398.35	\$8,173.65	62%	\$111,147.63
5410 - Insurance										
5410.105	Insurance Volunteer	3,600.00	.00	3,600.00	.00	.00	2,085.30	1,514.70	58	2,242.90
5410.110	Insurance 331 S Adams	.00	.00	.00	.00	.00	1,288.00	(1,288.00)	+++	.00
5410 - Insurance Totals		\$3,600.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$3,373.30	\$226.70	94%	\$2,242.90
5500	Utilities	36,472.00	.00	36,472.00	2,349.82	.00	17,403.01	19,068.99	48	17,860.23



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Fund 900 - ADRC											
Department 093 - ADRC											
EXPENSE											
5505	Telephone	4,150.00	.00	4,150.00	150.20	.00	.00	1,847.12	2,302.88	45	1,255.34
5600	Indirect Cost	95,831.00	.00	95,831.00	.00	.00	.00	95,828.00	3.00	100	123,864.00
County Services											
5601	County Services Information Services	134,871.00	.00	134,871.00	.00	.00	.00	134,866.00	5.00	100	128,244.00
5601.200	County Services Insurance	11,529.00	.00	11,529.00	.00	.00	.00	11,534.00	(5.00)	100	9,017.50
5601.500	County Services Facilities	17,147.00	.00	17,147.00	.00	.00	.00	17,150.00	(3.00)	100	15,000.00
5601 - County Services Totals		\$163,547.00	\$0.00	\$163,547.00	\$0.00	\$0.00	\$0.00	\$163,550.00	(\$3.00)	100%	\$152,261.50
Contracted Services											
5700	Contracted Services	26,793.00	(26,793.00)	.00	.00	.00	.00	.00	.00	+++	.00
5700.080	Contracted Services Temp Agencies	.00	.00	.00	.00	.00	.00	4,461.60	(4,461.60)	+++	.00
5700.100	Contracted Services Curative Site Manager	.00	26,793.00	26,793.00	2,455.00	.00	.00	19,640.00	7,153.00	73	19,640.00
5700.110	Contracted Services DePere Site Manager	28,716.00	.00	28,716.00	.00	.00	.00	16,771.25	11,944.75	58	15,131.46
5700.200	Contracted Services Senior Aide	7,500.00	.00	7,500.00	.00	.00	.00	4,221.00	3,279.00	56	3,750.00
5700.210	Contracted Services Day Trips	.00	.00	.00	1,668.63	.00	.00	5,636.13	(5,636.13)	+++	7,091.28
5700.300	Contracted Services Veterans Programming	7,000.00	.00	7,000.00	414.64	.00	.00	1,709.43	5,290.57	24	4,249.68
5700.400	Contracted Services MIPPA	.00	.00	.00	120.27	.00	.00	1,789.10	(1,789.10)	+++	3,991.38
5700.410	Contracted Services SHIP	3,800.00	.00	3,800.00	.00	.00	.00	.00	3,800.00	0	.00
5700.500	Contracted Services Falls Prevention	.00	.00	.00	.00	.00	.00	1,567.94	(1,567.94)	+++	11,220.11
5700.600	Contracted Services Older Americans Program	357,614.00	11,928.00	369,542.00	30,370.00	.00	.00	242,960.00	126,582.00	66	242,960.00
5700.700	Contracted Services Options Counseling	13,276.00	.00	13,276.00	1,720.65	.00	.00	1,720.65	11,555.35	13	1,243.97
5700 - Contracted Services Totals		\$444,699.00	\$11,928.00	\$456,627.00	\$36,749.19	\$0.00	\$0.00	\$300,477.10	\$156,149.90	66%	\$309,277.88
Transportation											
5701	Transportation Management	.00	.00	.00	26.40	.00	.00	185.15	(185.15)	+++	460.32
5701.001	Transportation Red Cross	307,021.00	.00	307,021.00	25,585.00	.00	.00	204,680.00	102,341.00	67	202,880.00
5701.200	Transportation Curative	190,593.00	(11,928.00)	178,665.00	15,091.00	.00	.00	120,728.00	57,937.00	68	120,728.00
5701.300	Transportation Dept of Human Services	61,551.00	.00	61,551.00	.00	.00	.00	29,454.00	32,097.00	48	21,972.00
5701.500	Transportation Salvation Army	9,900.00	.00	9,900.00	2,141.39	.00	.00	9,900.00	.00	100	4,630.27
5701.600	Transportation Driver Escort	12,000.00	.00	12,000.00	153.53	.00	.00	2,801.96	9,198.04	23	6,287.01
5701.700	Transportation Oneida	3,600.00	.00	3,600.00	.00	.00	.00	2,700.00	900.00	75	2,700.00
5701 - Transportation Totals		\$584,665.00	(\$11,928.00)	\$572,737.00	\$42,997.32	\$0.00	\$0.00	\$370,449.11	\$202,287.89	65%	\$359,657.60
5714	Accounting and Auditing	9,400.00	.00	9,400.00	.00	.00	.00	7,563.50	1,836.50	80	9,050.00
5725	Food Service	592,800.00	.00	592,800.00	36,210.68	.00	.00	279,016.34	313,783.66	47	376,297.40
Administrative Fees											
5751	Administrative Fees Miscellaneous	1,258.00	.00	1,258.00	520.00	.00	.00	1,046.52	211.48	83	590.00
5751.001	Administrative Fees Miscellaneous	\$1,258.00	\$0.00	\$1,258.00	\$520.00	\$0.00	\$0.00	\$1,046.52	\$211.48	83%	\$590.00
5784	Interpreter Services	3,000.00	.00	3,000.00	.00	.00	.00	560.36	2,439.64	19	1,043.10
Donated Items											
5803	Donated Items Personnel	.00	.00	.00	.00	.00	.00	8,390.20	(8,390.20)	+++	23,364.68



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Fund 900 - ADRC										
Department	093 - ADRC									
	EXPENSE									
5803	Donated Items									
5803.110	Donated Items Mileage	.00	.00	.00	.00	.00	4,534.40	(4,534.40)	+++	8,871.33
5803.300	Donated Items Rent	.00	.00	.00	.00	.00	7,000.00	(7,000.00)	+++	10,500.00
5803.500	Donated Items Nutrition Congregate	.00	.00	.00	.00	.00	32,380.58	(32,380.58)	+++	77,268.94
5803.510	Donated Items Nutrition HDM	.00	.00	.00	.00	.00	51,230.63	(51,230.63)	+++	85,227.20
5803.700	Donated Items Title III-E	.00	.00	.00	.00	.00	33,368.60	(33,368.60)	+++	57,996.28
5803.900	Donated Items Other	.00	.00	.00	.00	.00	22,077.55	(22,077.55)	+++	40,317.28
5803 - Donated Items Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$158,981.96	(\$158,981.96)	+++	\$303,545.71
5850	Contribution	2,000.00	.00	2,000.00	152.32	.00	1,158.73	841.27	58	549.08
5905	Lease Payments	.00	.00	.00	.00	.00	4,081.00	(4,081.00)	+++	2,760.00
EXPENSE TOTALS		\$4,939,306.00	\$30,818.00	\$4,970,124.00	\$355,588.85	\$0.00	\$3,272,668.42	\$1,697,455.58	66%	\$3,911,423.17
Department	093 - ADRC Totals	\$0.00	(\$30,818.00)	(\$30,818.00)	(\$42,197.15)	\$0.00	\$997,951.99	(\$1,028,769.99)	-3238%	\$519,682.55
Fund	900 - ADRC Totals									
REVENUE TOTALS		4,939,306.00	.00	4,939,306.00	313,391.70	.00	4,270,620.41	668,685.59	86	4,431,105.72
EXPENSE TOTALS		4,939,306.00	30,818.00	4,970,124.00	355,588.85	.00	3,272,668.42	1,697,455.58	66	3,911,423.17
Fund	900 - ADRC Totals	\$0.00	(\$30,818.00)	(\$30,818.00)	(\$42,197.15)	\$0.00	\$997,951.99	(\$1,028,769.99)		\$519,682.55
Grand Totals										
REVENUE TOTALS		4,939,306.00	.00	4,939,306.00	313,391.70	.00	4,270,620.41	668,685.59	86	4,431,105.72
EXPENSE TOTALS		4,939,306.00	30,818.00	4,970,124.00	355,588.85	.00	3,272,668.42	1,697,455.58	66	3,911,423.17
Grand Totals		\$0.00	(\$30,818.00)	(\$30,818.00)	(\$42,197.15)	\$0.00	\$997,951.99	(\$1,028,769.99)		\$519,682.55